

+ Rules for Producing Questions

1. Ask as many questions as you can
2. Do not stop to answer, judge, or discuss
3. Write down every question exactly as stated
4. Change any statements into questions

+ The QFT Step-by-Step

1) Question Focus

2) Produce Your Questions

- ✓ Follow the rules
- ✓ Number your questions

1. Ask as many questions as you can
2. Do not stop to discuss, judge or answer
3. Record *exactly* as stated
4. Change statements into questions

3) Improve Your Questions

- ✓ Categorize questions as Closed or Open-ended
- ✓ Change questions from one type to another

4) Prioritize Your Questions

5) Share & Discuss Next Steps

6) Reflect

Closed-Ended:
Answered with “yes,”
“no” or one word

Open-Ended: Require
longer explanation